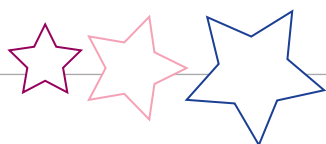


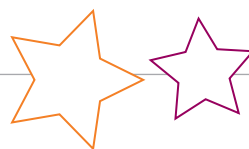
# Rail and Underground **PLATINUM AWARDS 2011**





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## Message from your Managing Director



Nominations for the 2011 Platinum awards are now open.

The past year has been a challenging one in upgrading and modernising the Tube and meeting our commitments within the rail organisation, but even when there have been difficult periods it is important that we recognise achievements where they have occurred. Ultimately it is through our people that our success will come.

Nominations can now be made from within London Underground, London Rail and Tube Lines. I encourage you all to submit nominations for those that you feel deserve to be recognised.

You can find all the details on categories and how to nominate in this booklet.

The closing date for nominations is 9 September, after which panels will be formed to judge nominations and decide winners.

**Mike Brown**  
Managing Director



## Cross-Functional Team Award

### Team Nomination



2010 Winner: Project Management Framework team

Nominations for the Cross-Functional Team award should recognise excellence achieved through close collaboration between different functions of the business. The focus should be on building constructive relationships. Nominations need to demonstrate that individuals/teams have worked effectively together and describe the benefit this delivered. They should also highlight any shared purpose and whether there are ways of working that could be successfully applied to other areas of the business.

## Project of the Year Award

### Team Nomination

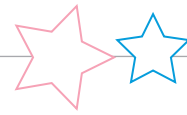


2010 Winner 1: Kings Cross St Pancras project team



2010 Winner 2: Employee Communications and CMO for Valuing Time for Maintenance

Award nominations for Project of the Year are open to all projects regardless of size. There is no limit to the scope that the project can cover, and may include the introduction of new technology, new signalling, improvements to customer facilities or system modifications. It goes without saying that the project will have been delivered both on time and on budget while improving business performance and efficiency. Nominations should reflect how the performance of the project compared to the original plans, if the parties all worked well together to deliver the key objectives, and the legacy of the project. Evidence of positive feedback received from customers/colleagues or other parts of the Rail and Underground organisation can also be added.



### **What should I include in the reasons for my nomination?**

Focus on the criteria for the award. An ideal entry will give clear evidence on how the submission meets the judging criteria. This is what the judges will be looking at when picking a winner. As with the skills, knowledge and experience sections on a job application form, you should make sure your submission closely matches the criteria set out. You may find it easier to bullet point your answers to focus on each individual requirement. Remember nominations will be judged by the quality of your submissions and the evidence you provide is important.

### **What achievements should I include?**

Remember that the Platinum Awards are for people who are the 'best of the best' and focus on the impact and results of their achievements. Please include information on what specific successes were achieved – in particular, any targets or timescales that were met, and the impact on performance, customer service etc. Where available, provide supporting documentation and positive customer and stakeholder feedback.

### **What should I include in the behaviours/values section?**

How we do things is just as important as what we do. To strengthen your nomination you should include examples of the behaviours and values shown by the nominee. For example, you could explain how the individual or team nominated has displayed either the London Underground behaviours (Active, Accountable, Fair and Consistent, Direct and Collaborative) or the Tube Lines Values (Mutual respect, Excellence through continuous improvement, Being safe, Performance driven and Delivery through our people).

It is not essential that the nomination covers all five behaviours or values, but you should aim to include as many as possible.

### **Why is senior manager approval required?**

This section is for the most relevant senior manager, ideally the one with the most knowledge of the achievement, to approve and endorse the nomination. It also provides an opportunity for them to include any further comment/information they feel relevant.

### **If I have any questions about the awards or my nomination, where can I go?**

Email the Platinum Awards team at [PlatinumTTY@tfl.gov.uk](mailto:PlatinumTTY@tfl.gov.uk)